

PERI INSTITUTE OF TECHNOLOGY

IQAC INTERNAL AUDIT

DEPARTMENT : **ECE**

DATE OF AUDIT: **04.05.2022**

ACADEMIC YEAR / SEMESTER : **2021 - 2022 / ODD**

S. No	CRITERIA No.	FILE NAME	FILE NUMBER	COMPLETION STATUS			REMARKS
				YES	NO	NA	
1.		Teaching Plans	1a				-
2.	1.1.1	Schedule – Academic calendar	1b				Events & Project dates update.
3.		Time table	1c	✓			-
4.	1.1.2	Programs / Course offered	2a				Completed
5.		Approval	2b	✓			Completed
6.	1.1.3	Awards/ recognitions at received by faculty	3	✓			
7.	1.2.3	List of courses and students in value added course/ certificates	4				VAE for this semester visit planned
8.	1.3.2	Field projects/Field visit	5				
9.	1.3.3	Internships.	6				Current sem to be updated
10.	1.4.1	Feedback on syllabus - Analysis and action taken report.	7				Soft copy available needs to be filed
11.	2.1	Student enrolment and profile	8				Completed.
12.	2.1.1	Reserved category	9				Completed.
13.	2.2.1	Program for advanced learners	10				Completed.
14.	2.2.1	Slow learners/ Remedial classes	11				Completed. Proof attached. Slow learners attendance attached
15.	2.3.1	Teaching learning process-student centric method used	12				
16.	2.3.2	Use of ICT and E resource PPT, VIDEO, E SOURCE	13				Need to be updated.
17.	2.4.2	Faculty profile and enhancement	14				
18.	2.5.1	End semester	15a				
19.		CAT question papers.	15b				Completed.
20.	2.6.1	Program specific outcome. Course outcome and syllabus. Course profile booklet(from syllabus-out come methodology)	16				PO's, CO's syllabus updated
21.	2.6.2	Attainment of course outcome.	17				Need to be updated
22.	2.6.3	Results- Analysis, Mapping Two - Three year.	18				Completed.
23.		Student feedback on teaching	19				Need to be updated

24.	2.7.1	Academic activities	20a				update Consolidation sheet -
25.		Guest lecturer/ workshop/IV	20b				Consolidation sheet.
26.		training program	20c				
27.	3.1.3	Seed money/ financial assistance MRP/ faculty as research guide funded by government and non-government agencies.	20d				.
28.	3.1.3	Workshop and seminars conducted (Research related)	21				2021-22 updation
29.	3.2.1	Research papers published in journals	22				Completed Separate file
30.		Books and chapters in edited volumes.	23a				
31.	3.2.2	Consultancy	23b				
32.	3.3.1	Extension activities- organized.	24				Need to be updated
33.	3.3.2	Student participation in extension activities.	25				
34.	3.3.4	Extension and recognition received for external activities.	26				
35.	3.4.1	Collaborations- list of activities, linkages, outcomes, Mou.	27				Completed.
36.	4.1.1	Department infrastructure faculties ICT faculties	28				Need to update
37.	4.2.4	Department library.	29			Yearwise updation/	e-books to be updated
38.	4.4.1	Expenditure on lab equipment and other resources expenditure on maintenance.	30a				Need to be filed.
39.		Mentorship	30b				Overall Consolidation sheet.
40.	5.1.4	Career counseling and guidance for competitive exams, list of students benefited.	31				
41.	5.2.1	Placement	32				
42.	5.2.2	Students progression to higher studies.	33				Completed.
43.	5.2.3	Students qualified SET/SLET/GATE/State other Exams.	34				
44.		Alumni arrangements, Contributions.	35a				
45.	5.4.1	Wall magazine and news writer.	35b				editing to be done.
46.	6.3.2	Financial support to teachers to attend academic events.	36a				
47.		Minutes of department meetings.	36b				
48.	6.3.3	Academic extension activities- conference/faculty development program/Refresher/Orientation/workshop/T raining programs-afford participation certificates/paper presentations.	37				Conference added Faculties attend Consolidated sheet to be attached.
49.	6.4.2	Resource generated for department events.	38				



50.	7.1	Environmental consciousness-green practices	39					Last Sem updated.
51.	7.2.1	Best practices / Unique features.	40					
52.	Dept.	Syllabus	41					M.E syllabus to be updated.
53.		Exit survey Form	42					Last Sem. updation.
54.		Circular	43					Circular & MOM separate files.
55.		Discipline Activities	44					
56.		EDC Project conducted	45					upto 2019-20 updated.
57.		CCM	46					
58.		Webportal	47					
59.		Mini project						
60.		Guest lecture/Seminar				-		
61.		Workshop				-		
62.		Student certificate/student extra-curricular and co-curricular						
63.		Elective file						Need to be updated.
64.		Industrial Visit						-

IQAC TEAM

HOD

IQAC HEAD

PRINCIPAL

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**PERI INSTITUTE OF TECHNOLOGY**


**INTERNAL AUDIT-I FOR IQAC**

DEPARTMENT NAME: MECHANICAL  
 ACADEMIC YEAR: 2021-2022  
 SEMESTER/YEAR: ODD SEMESTER | 2021  
 DATE OF THE AUDIT: 06.05.2022

S.NO	FILES NAME	FILE NUMBER	COMPLETION STATUS	REMARKS
1	Teaching Plans	1a	COMPLETED	
2	Schedule (i) Academic Calendar (ii) Department Calendar	1b	COMPLETED	
3	Time table (i) Proficiency Matrix (ii) Subject Allocation (iii) Master Time-Table (iv) Class Time-Table (v) Individual Staff Time Table (vi) Lab Time Table	1c	COMPLETED	
4	Field Projects (i) Plan & Schedule of Project	5	COMPLETED	
5	Student enrolment and profile (i) Name list of student's year wise	8	IN COMPLETE	UPDATION OF STUDENT'S NEED
6	Teaching learning process- student centric method used.	12	COMPLETED	
7	Program for Advanced Learners (i) Plan & Schedule	10	COMPLETED	
8	Program for Slow learners	11	COMPLETED	
9	Academic activities	20a	COMPLETED	
10	Mentorship (i) List of Mentors (ii) Student Allocation	30b	COMPLETED	

  
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21/02/2022

DEPARTMENT: Science and Humanities

YEAR / SEMESTER: I/I<sup>st</sup>

ACADEMIC YEAR: 2021-2022

Sl. NO	NAME OF THE FACULTY	SUBJECT NAME	LP (5 UNITS)	AP & TP (5 UNITS)	HANDWRITTEN NOTES (5 UNITS)	PPT (5 UNITS)	QUESTION BANK (5 UNITS)	PREVIOUS YEARS UNIVERSITY QUESTION PAPERS
1	Dr.K.Majeela Ignitia Janvi	Matrices and Calculus	① Teaching methodology to be changed. ② actual date updation required.	✓ Completed	3 & 4 completed.	For notes necessary.	✓ Completed.	NA
2.	Mr. T. Saravanan	Matrices and Calculus	CP updated Teaching methodology updated.	Progs to be attached.	Unit 4 notes. completed.	-	5 units Qs completed.	NA
3.	Ms. V. Lakshmi	Matrices and Calculus	✓	✓	4, 5 units completed	Yes	5 units completed.	NA



21/02/2022

4.	Ms.C.N.Vidhya Lakshmi	Professional English 1	✓	Proofs to be attached.	5 units completed	PPT 5 units completed	5 units completed.	NA	
5	Ms.Malathi CSE-IV & ECE	Professional English 1	Disposition has to be done.	Proofs to be attached.	5 units completed.	Common PPTs available	Call, Call 2 Questions self preparing. Question.	NA	
6.	Ms.Pooja	Professional English 1	✓	Proofs to be attached.	5 units completed	PPTs available	5 units completed	NA	
7	Dr.Rosy Christy	Engineering Chemistry-1	Remarks to be volume filled.	Proofs to be attached with well labeled covers.	Hard copy - given. Soft copy to be maintained.	slid available	OB available. (5 units)	NA	
8	Dr.Ranjit Kumar	Engineering Chemistry-1	CP completed.	Unit's proofs available	Tests Pending	PPTs available (5 units)	OB available (5 units)	NA	
9	Mr.Edward Jayakumar	Engineering Chemistry-1		App & TP available Proofs to be uploaded	5 units completed	5 units completed	OB completed (5 units)	NA	
10	Dr.Chithambaram	Engineering Physics-1							

21/02/22

11	Dr. Viju	Engineering Physics-I	Datas updated completed Teaching plan update in progress	RP & available TR available to Prof. for re-attach	1,3,4,5 units covered 2 → 50%	1st unit completed.	5 units completed.	NA
12	Dr. Indumathi	Engineering Physics-I	completed.	needs to be attached.	5 units completed.	5 units completed.	5 units completed.	NA

  
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